

MINUTES OF THE CLARIFICATION MEETING: TENDER 267G/2025/26 Project: Supply, Delivery and Offloading of LED Street Lighting Luminaires Date: 18 June 2026 Time: 10:00 AM – 11:00 AM

Venue: Online MS Teams

1. General Tender Information

- Contract Period: 36 months from the commencement date.
- Closing Details: 9 July 2026 at 10:00 AM, Tender Box 214.
- Tender Fee: R200 for hard copies
- All required tender information must be completed and submitted with tender
- All pages be initialised in preparation of contract document
- Preference System: The 90/10 preference point system applies for tenders above R50 million.
- The City intends to appoint:

Main Contractor (highest ranked bidder)

Alternative Contractor (next ranked, preferably different manufacturer)

- For items 1-8, each award package includes a specific luminaire (class road) plus its related spare component (items 9-16). However, items 17-19 have no corresponding spare items, See below:

Item Number	Class of Road	Corresponding Related items
Item 1	A1	9
Item 2	A2	10
Item 3	A3	11
Item 4	A4	12
Item 5	B1	13
Item 6	B2	14
Item 7	Post Top B2	15
Item 8	B1(polymer)	16
Item 17	-	-
Item 18	-	-
Item 19	-	-

3. Technical Specification Highlights

- Purpose: Luminaires are for network extensions and retrofitting older HID fittings.
- Item 8 (New): A new item has been added for luminaires with robust polymer housings (GRP or UV-stabilised polycarbonate) to be tried out by the City.
- Identification Requirements:
 - UV Data Dot: Must be placed inside the luminaire in a location difficult to scratch off. It must be uniform in size/shape across the contract and contain specific mandatory data as per the specification

- Laser Marking: Outside engraving of the CCT logo on a non-removable body part (not the top cover) for immediate identification by authorities.
- Spares: When tendering for a class of road (Items 1–8), tenderers must also price for the corresponding related spare item (Items 9–16).
- Housing of luminaire must meet technical requirements whether aluminium or polycarbonate
- Testing: All luminaires must undergo standard testing as per the specified SANS and IEC codes.

4. Administrative

- Completeness: Documents must be legible, completed in non-erasable ink, and every page must be initialled.
- Form of Offer (C.2.1): Page 23 must be completed and signed as part of the submission
- Technical Responsiveness: Completion and signing of Schedule F13 (Technical Information) is mandatory. **Bidders will not be given a second chance to complete these technical schedules if omitted.**
- Non-Applicable Sections: Schedules that do not apply must be marked "N/A" or scratched out, signed, and not left blank, pages signed as required.
- CPA: If using Pricelist/Quotation based Contract Price Adjustment, tenderers must provide a valid, signed, and dated quotation with a unique reference number from their supplier with their tender document.

5. Submission Requirements

The following documents must be completed, signed, and submitted with tender document at tender submission:

Core Contractual Sections

C.1 Details of Tenderer/Supplier (Page 22): Requires full entity details, registration numbers, and tax compliance status

C.2.1 Offer (Page 23): Must be completed and signed as the formal offer to the City

C.3 Occupational Health and Safety Agreement (Page 27): Formal agreement regarding compliance with the OHSA

C.4 Price Schedule (Starting Page 28): Tenderers must enter unit prices and delivery periods for all items they are bidding on

Annexure F: Tender Returnable Documents

These schedules (starting on page 73) are mandatory for the evaluation process

Schedule F.1: Contract Price Adjustment

Schedule F.2: Certificate of Authority for Partnerships/ Joint Ventures/ Consortiums (If applicable)

Schedule F.3: Declaration for Procurement above R10 million (Mandatory if the bid exceeds R10 million)

Schedule F.4: Preference Points Claim Form (In terms of the Preferential Procurement Regulations 2022)

Schedule F.5: Declaration of Interest – State Employees

Schedule F.6: Conflict of Interest Declaration

Schedule F.7: Declaration of Tenderer's Past Supply Chain Management Practices

Schedule F.8: Authorisation for the Deduction of Outstanding Amounts Owed to the CCT

Schedule F.9: Certificate of Independent Tender Determination

Schedule F.10: Proposed Deviations and Qualifications by Tenderer

Schedule F.11: List of Other Documents Attached by Tenderer

Schedule F.12: Record of Addenda to Tender Documents

Schedule F.13: Technical Information

The following sub-schedules are mandatory for technical responsiveness

Schedule 13A: Design Data (Includes lighting scheme results and cost calculations)

Schedule 13B: Schedule of Technical Data (Details of the specific equipment offered)

Schedule 13C: Health, Safety and Environmental Impacts (Often submitted upon request)

Schedule 13D: Details of Quality System and Manufacturing and After Sales Facilities in South Africa

Schedule 13E: Schedule of Manufacturer's Experience (10-year track record for equivalent LED luminaires)

Schedule 13F: Departures from the Requirements of the Specification

5. Questions and Answers

- Q: How does the point allocation table on page 18 work?
 - A: This is for SCM's internal calculation (90/10 system). Points are awarded based on captured data (skills development, share schemes, etc. refer to table.). Tenderers must indicate the preference points claimed for each specific goal applicable to them, for the purposes of this tender on Schedule F.4
 - The Tenderers must **claim and provide documentary proof** for preference points
- Q: In case of being a supplier, do we need to put experience of the Manufacturer or we may use our past experience ?
 - A: Suppliers should provide their own supply history but in addition provide the manufacture's experience as well. Provide both.
- Q: Should a need for further technical clarification be required, who may we direct it at?

- A: Submit further questions in writing to the SCM email address provided in the tender document (SCM.Tenders2@capetown.gov.za).
- Q: Is there an example of the required laser engraving?
 - A: No fixed template exists as this is new. It can state "CCT," be clearly visible, and be on a non-removable part of the luminaire body.
- Q: What is the split between the Main and Alternative contractor?
 - A: The Main contractor receives 100% of the work they are awarded. The Alternative contractor only kicks in if the Main contractor defaults or cannot meet a specific order.
- Q: Are there annual price adjustments since it is 36 months?
 - A: Yes, the CPA schedule (Schedule F.1) must be completed.
- Q: L70, L80, L90 any preferred or minimum is L70 ? maintenance criteria.
 - Technical requirements as per tender document must be met

6. Adjournment

The Chairperson reminded attendees to submit further questions in writing to the SCM email address provided in the tender document (SCM.Tenders2@capetown.gov.za). The meeting was adjourned at approximately 10:45 AM.